**Bowman Fall Festival**

**Friday, September 19th, 2025**

**6:00pm-9:00pm**

**&**

**Saturday, September 20th, 2025**

**9:00am-5:00pm**

Attention: Please read the attached rules & regulations page, as revisions have been made. Vendors must fill out this Reservation Form and return it with Payment to the address below. Please call or email prior to mailing payment to ensure space is still available. Spaces will be reserved on a first-come, first-paid basis. Applications will NOT be accepted after Wednesday, September 17th, 2025.

**\*WE WILL DO OUR BEST TO ACCOMMODATE ALL REQUESTS, BUT SPACE IS LIMITED\***

Mail this completed form along with a check or money order payable to:

City of Bowman

P.O. Box 549

Bowman, GA 30624

Phone: 706-254-5432

Email: Vivan.barnes@cityofbowmanga.gov

Or

Fill out this form online: [www.cityofbowmanga.gov](http://www.cityofbowmanga.gov)

  **RESERVATION FORM**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: State: \_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and / or Home ( \_\_\_\_) \_\_*\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Please choose ONE of the options below and indicate number of spaces needed

* **10x10 Square: Space(s) Needed \_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Food Trailer: Space(s) Needed (Minimum of 2)**

 **Electrical Outlet(s)** **$20 per outlet** - of outlets needed**\_\_\_\_\_\_\_\_**

\*Please list top three Products being sold:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BOOTH / SPACE INFORMATION AND FEES:**

***(ALL SPACES ARE A MINIMUM OF 10 FT. x 10 FT.)***

Food Vendors $50 each

Food Trailers $80 (2 spaces)

Arts/Craft $40 each

Bake Sales $30 each

Yard Sale/Flea Market Vendors $25 each

**BINGO DONATIONS**:

Vendor product donations are accepted, and we are grateful for them. They will be used as prizes for Bingo. Bingo will be held the night before the festival, Friday, September 19th, 2025, at the Bowman Community Center from 6-9 pm. Anyone wishing to donate can drop prize donations off at Bowman City Hall, prior to this event:

Bowman City Hall

25 Prince Avenue

Bowman, GA 30624

Phone: (706) 245-5432

**Would you like to make a product donation for a Bingo Prize?** Yes or No (Please Circle)

If yes, please describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Raffle Donations**

Vendor product donations are accepted, and we are grateful for them. They will be used for our raffle. The raffle will be held on Saturday, September 20th, 2025, in the Bowman Park. Anyone wishing to donate can drop prize donations off at Bowman City Hall, prior to this event:

**Would you like to make a product donation for a Raffle Prize?** Yes No (Please Circle)

If yes, please describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I hereby apply for booth/space rental at the Bowman Fall Festival. I have read the rules & regulations in its entirety and understand the provisions for vendors. I not only understand but agree to comply with all the conditions set forth. I understand that no booth/space will be held past September 17th, 2025, that has not been paid for. I agree to abide by the rules and regulations for the Bowman Festival and understand that I will be removed without a refund if any of these rules or regulations are violated. I release and hold harmless The City of Bowman, and any associated entities from any and all liability, including, but not limited to theft, personal injury, acts of war, or acts of God. I will be solely liable for any claims alleging death, illness or injury resulting from unfit food or beverages dispensed from my booth.

 Signed:

Authorized agent or owner must sign

Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**RULES *&* REGULATIONS - Please Retain your Records**

**Hello participants, thank you for your interest in this year's Festival! We are eager and excited about making this a fun and successful event. Please read carefully over the following, as revisions have been made! If you have any questions, or suggestions, please feel free to contact us - Thank you for your support!**

**DATE AND TIME:** Bingo will be at the Community Center Friday evening from 6-9 pm. On Saturday September, 20th 2025, the festival will begin at 9am in the city park and end at 5pm.

**ENTRY DEADLINE:** Your signed Application and fee must be received by **Wednesday, September 17th, 2025**, to ensure a reserved space. Once all the spaces are filled, you can be placed on an alternate list.

**WEATHER**: The scheduled event(s) will go on, rain or shine. Vendor Fees are Non-Refundable.

**VENDORS:** The Special Events committee has the right to limit duplicate vendors, as well as determine the vendor's location for set-up. **All food trailers are a minimum of 2 spaces. The setup can be done the Friday before the event or before 7 am. If failure to do so and there are already other vendors set up, Trailer Vendors FORFIET their space without a refund.**

**VENDOR SETUP:** Once vendors have unloaded for set-up, they may park in the designated vendor parking areas. We do not supply any tables, canopies, extension cords, etc.

**VENDORS ARE ASKED TO STAY UNTIL 5:00 P.M. BEFORE TEARING DOWN THEIR BOOTHS**

**Due to a high population of pedestrians in such a small area, having vehicles on the Square to remove your belongings is dangerous. Because this is a safety issue, we sincerely ask your cooperation in this matter.**

**SECURITY:** No security will be available for vendors who set up early and leave their booths.

**ELECTRICITY**: 110 VAC power is available on a limited basis. Each drop is good for 15 AMPS and will cost **$20.00** per drop. Extension cords should be 12 UL-approved gauges and no longer than 50 feet and in perfect working and mechanical order.

**EXCLUSIONS:** apply to the following items with no exceptions: guns, knives, bullets, brass knuckles, tear gas, paramilitary gear, pornographic or sexually explicit material, drug paraphernalia, darts or street weapons, and foul-smelling novelties such as stink bombs.

**ITEMS DEEMED INAPPROPRIATE:** by Festival Officials or the Police, will be removed from your booth, or you will be removed from the festival without a refund. Please do not bring personal radios, mp3 players, etc. to be played aloud. The special events committee will be providing music/entertainment throughout the day.

**BOOTH MAINTENANCE:** Please keep your area neat and clean. Check your booth space periodically, especially before you leave. FOR THE HEALTH AND SAFETY OF ALL: Please make a continuous effort to observe proper food handling procedures. During the festival there will be random inspections. **All Food Prepared on site vending spaces must have sanitation and hand washing stations.** Food vendors must provide their own garbage cans. Tightly secured bags are to be placed in the dumpsters provided (not in the festival area cans).

\* **YOU MUST REMOVE TRASH FROM AROUND YOUR BOOTH AND PLACE IN THE GARBAGE RECEPTICLES BEFORE LEAVING. YOU MUST TAKE ANY OILS, FATS, GREASE OR OTHER SUBSTANCES USED FOR FRYING FOODS WITH YOU WHEN YOU LEAVE OR YOU WILL BE BILLED $150.00 A dumpster is provided for your use.**

**\_\_\_\_\_\_\_\_ INITIAL HERE TO VERIFY YOU HAVE READ AND VERIFIED. WE WILL MAKE A COPY FOR YOUR RECORD**